

**Klickitat County Fire District 3
200 Husum Street Husum, WA 98623
Special Meeting
December 12, 2023, at 10:00 am**

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to order: 10:00 am

Attendance

Commissioner Montag (Chair), Commissioner Connor (Vice Chair), Commissioner Virts – (Quorum),
Staff/Volunteers: Chief Long, Jennifer McLean (Admin. Assistant)

Approval of agenda

“Motion to approve the agenda for the special meeting December 12, 2023.” Made by Commissioner Connor, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.

Commissioner Montag announced the board will enter an executive session to discuss 2023 performance reviews. The executive session should last approximately 30 minutes and resume at approximately 10:35 a.m.

Executive session entered at 10:05 a.m.

Executive session ended at 10:35 a.m.

Open public meeting resumed at 10:35 a.m.

The three positions of Klickitat County Fire District 3 were reviewed, and a salary schedule set for 2024 as follows:

Chief salary \$110,442.93

District Secretary annual wage \$36,818.89

Administrative Assistant annual wage \$34,440.70

Commissioners Virts recommends the board consider moving all contracts to reflect a two-year term. Amend section 5. Compensation to include “in accordance with the west coast PCI as of September 1.”

“Motion to approve the suggestions that were discussed and approve the changes to the Chief’s agreement.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

“Motion to approve the District Secretary employment agreement as presented.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

“Motion to approve the employment agreement for the Administrative Assistant as presented.” Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

"Motion to adjourn the special meeting, December 12, 2023." Made by Commissioner Connor, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.

- o **Adjourned: 11:03 a.m.**

APPROVED BY:

Thomas Montag 11/10/24
Chairman – Commissioner Thomas Montag (date)

Attest:

absent
District Secretary Rozalind Plumb

Robert Connor 1/11/24
Commissioner Robert Connor (date)

Charles Virts 10 JAN 2024
Commissioner Charles Virts (date)