

# Klickitat County Fire District 3

200 Husum Street Husum, WA 98623

Commissioner's Regular Meeting

February 8, 2024, at 15:00 (3 pm)

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

**Call to order:** 15:00

## **Attendance**

Commissioner Connor (Vice Chair), Commissioner Virts (Via Zoom) – (Quorum), Staff/Volunteers: Wes Long (Fire Chief), Eric Bosler (Fire Prevention), Rozalind Plumb (District Secretary), Jennifer McLean (Admin. Assistant).

Absent: Commissioner Montag (Chair),

## **Approval of agenda**

***Motion to approve the agenda for regular board meeting February 8, 2024. Made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.***

## **Minutes of the last meeting:**

- January 11, 2024, Regular Board Meeting

***Motion to approve the minutes of the January 11, 2024, Regular Meeting. Made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.***

## **Secretary / Finance Report** See attached.

- Approval of the general fund scripts:

***"Move to approve the general expenses as follows: January 9, 2024, \$1,838.50. 16 January 2024 \$4,620.72, 18 January 2024 \$1,563.55, 25 January 2024 \$5,300.85, 25 January 2024, \$4,446.31, 29 January 2024 \$914.26, 30 January 2024 \$1,198.09, 5 February 2024 \$1,337.89. 6 February 2024 \$2,814.36." Made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.***

- Approval of capital fund scripts: none noted.

**Insurance:** Correspondence with Mitch Eden from Enduris. Mr. Eden reviewed the facilities and provided recommendations for adequate coverage for the stations. A review of the insurance is needed as we look towards the RFA.

## **Chief's / Training Report** See attached.

- Community Wildfire meeting scheduled for February 21. This is a joint effort with Underwood Conservation District and DNR and other community partners.
- Possible grant application for additional water storage in the region. Specifically, BZ Corner.

## On Going Business

1. **Personnel:** none
  2. **Policies:** Chief noted we will need to preparing policies for the RFA.
  3. **BOND**
    - CAPITAL PROJECTS
      - **Station 31**
        - a) ADA Walkway – Chief is working on collecting quotes.
        - b) Fence
      - **Station 32**
        - a) Oven- Gas line needed.
        - b) Fence
        - c) Landscaping. Stations 32 and 33. Discussion on rock and low maintenance.
  4. **Engine Replacement:** The chassis has arrived at the shop.  
**Fire Hose** – The new engine will require new fire hoses. Purchasing the hose will be expensive but we need to rotate the hose. The cost will be approx. \$11,000. The Chief is looking at combining the purchase with Underwood Fire and hopes to receive a discount. Research is needed to ensure we meet the state purchasing requirements. Will also need to purchase a fan, mounting equipment, and snow chains. The Chief will provide costs and bring them back to the board for approval.
  5. **West Klickitat Regional Fire Authority**
    - a) Waiting for a meeting date.
    - b) The RFA Planning Committee meetings will meet OPMA.
    - c) Commissioner Virts would like a consultant to help guide the process. However, the city is not interested in using mHc. There is also an issue with financing. This should be a topic at the first Planning Committee meeting.
    - d) Consultant fees/shared costs. Roz will reach out to the city to sort out the shared costs.
    - e) Draft Resolution – ‘WKRFA Formation period per diem authorization’. The resolution would allow KCFD3 to pay the per diem to all 6 Planning Committee members and Task Force members. Commissioners to review the resolution at the next meeting.
- **New Business:** None.
  - **Public Discussion:** Eric Bosler noted he is pleased to see movement on the next phase of the RFA. He recommended the use of a consultant to guide the process. He would like to see a mechanism in place to finance the project needs before the RFA has funding and be reimbursed by the city.
  - **Good of the order:** None.
  - **Next meeting:**
    - a) Regular meeting: Thursday March 14<sup>th</sup> 3:00 pm

**"Motion to adjourn." Made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.**

- o **Adjourned: 16:02 (4:02 pm)**

**APPROVED BY:**

*Absent*  
*CP*  3/14/24  
Chairman – Commissioner Thomas Montag (date)

**Attest:**

  
District Secretary Rozalind Plumb

 3/14/24  
Commissioner Robert Connor (date)

 14 Mar 2024  
Commissioner Charles Virts (date)