

Governance subcommittee Report 09/19/2024

The Governance Subcommittee did not meet in person but reviewed the documents from Brian Snure.

- No issues were expressed.
- Need to fill in the blanks/ agree on changes:
 - Meeting dates- 3rd Thursday
 - Agent to receive claims – Brian Snure
 - Auditing officer- suggest Governing Board member be appointed each year.
 - Records Retention
 - Medical records/Privacy Officer
 - Finances- coordinate with County on the name and number of funds.
 - Voucher Preapproval Authority.
 - PERS- date changes needed? - Need similar resolution for LEOFF
 - MRSC Rosters- change district to RFA
 - Amendment to RFA Plan – one word to be clarified “will be” vs “is”.
 - Small business utilization – need percentage?
 - Governing Board Compensation.

Policies that will be needed immediately include:

- Governance Policy
- Budget
- Litigation Defense
- Finance
- Procurement

The agenda is being built with a check list of documents to approve. The numbering of the resolutions and policies still need to be finalized.

Other items to report from the Office:

- EMS License has been submitted
- Agreements –
 - Klickitat Public Works has submitted the Reimbursable Work Agreement to the WKRFA for approval.
 - Mutual Aid agreements are being drafted.
- Domain has been requested
 - WKRFA.gov
 - alternates are WAWKRFA.gov and WKRFWA.gov