

KLICKITAT COUNTY FIRE DISTRICT 3

200 Husum Street, Husum, WA 98623

Commissioner's Meeting

November 5 2018

Minutes

Budget Public Hearing

1. Call to order: 18:04.
2. **Attendance:** Commissioner Connor, Commissioner Virts, Commissioner Montag
Chief Long, Secretary Plumb.
3. Approval of agenda:
Motion to approve the agenda made by Commissioner Virts seconded by Commissioner Connor. (3 yay, 0 nay, motion passed).

It was noted at the start of the meeting that the Public Notice for the hearing was not in the current printing of the Enterprise Newspapers Legal notices. The Hearing had been posted in the legal notices in the newspaper in circulation the week of October 22. Secretary Plumb has documentation of the request for the hearing to be posted in the legal notices the weeks of October 22 and October 29. Secretary is seeking advice on the situation as it is a requirement to be posted during the 2 weeks prior to the hearing in the local paper. In the meant time the Hearing will continue and if it has to be re-run they will do so, before the deadline of November 30th.

4. Review of 2019 Levy amount:

- a. The District's 2019 budget is based on the **Maximum Lawful Levy** – as calculated by the Klickitat County Assessor's Office. The 2019 levy amount requested is **\$454,497.53**
- b. Last year's (2018) **ACTUAL** levy total was **\$437,950.85**.
The 2018 requested/estimated amount was \$436,728.91 (actual amount collected was \$1,221.94 more than expected due to additional construction).
- c. The 2018 Maximum Lawful Levy was \$438,340.79 the maximum lawful levy amount was \$389.94 more than the actual amount collected.
- d. The allowed 1% increase over the 2018 **ACTUAL** levy is **\$4,379.51**.
[437,950.85 plus 4,379.51 = 442,330.36].
- e. Using the **Maximum Lawful** Levy amount the 1% increase results in a total levy amount of **\$442,724.20** [438,340.79 plus 4383.41 = 442,724.20] The percentage increase over the 2018 ACTUAL levy amount is **1.09%**.
- f. The District can request the *Maximum Lawful Levy* amount.
- g. The *2019 estimated* increase in revenue resulting from new construction and improvements etc. as assessed by the County = **\$11,773.33**.

Based on 2018 Max Lawful levy= 442,724.20 plus 11,773.33 = **454,497.53**

5. Review of 2019 Operating Budget:

The District has predicted expenditures for the 2019 financial year by addressing the anticipated operating and capital requirements of the district. Predicted expenditure costs are set out as line items within the budget and are subject to change as needs arise.

The commissioners attended a Budget Workshop on October 17th. Each line item in the budget was reviewed. By the end of the workshop there were a few items that required additional research by staff. The staff have reviewed the items and the final operating budget was presented in the Hearing.

The Commissioners reviewed the budget once more in the hearing. Changes from the workshop included:

Payroll: increased from \$208,649.72 to \$211,636.16 to account for increased Health benefit costs and maintain a 10% buffer for the training Captain position and an additional buffer for Overtime and other changes..

Professional Services: \$600 was added for web site maintenance, and \$2000 added for IT and technical support services.

Communications: \$1,300 was added to address cell phones for duty staff.

Rescue apparatus: Hose Testing was increased by \$100, SCBA testing was predicted to be \$2300.

Fire Supplies: This category was divided out to out line the costs for PPE and fire fighting equipment and supplies. This line item increased from \$15,000 to 21,000.

6. Public Discussion: None

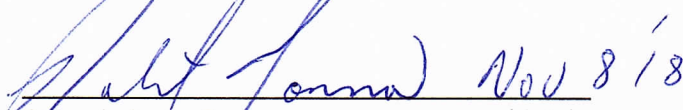
7. Hearing Adjourned: 18:42.

APPROVED BY:


Chairman - Commissioner Montag. (date)

Attest:


District Secretary Rozalind Plumb


Commissioner Connor. (date)


Commissioner Virts (date)

AGENDA

Public Hearing to receive public comment on the 2019 budget.

1. **Open Meeting:** Call to order. Time _____

2. **Approval of agenda (A)**

3. **Attendance:**

4. **Review of 2019 Levy amount:**

District's 2019 budget is based on the **Maximum Lawful Levy** – as calculated by the Klickitat County Assessor's Office. The 2019 levy amount requested is **\$454,497.53**

5. **Review of 2019 Operating Budget:**

The District has predicted expenditures for the 2019 financial year by addressing the anticipated operating and capital requirements of the district. Predicted expenditure costs are set out as line items within the budget and are subject to change as needs arise.

6. **Public Discussion:**

7. **Motion to adjourn: (A) Time** _____

District: Fire 3		
	Previous Years Levy Amount	Maximum Lawful Levy since 1985
	\$437,950.85	\$438,340.79
plus 1% increase	\$442,330.36	\$442,724.20
<i>Estimated</i> additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made	\$11,773.33	\$11,773.33
Estimated total Request		
	\$454,103.69	\$454,497.53
	This Value is the difference between 1% of previous years levy minus the previous years levy	This Value is the difference between 1% of the max lawful levy minus the previous years levy without the 1%
Estimated dollar amount increase	\$4,379.51	\$4,773.35
ESTIMATED Percentage increase over last years levy amount	using last years levy	using Max lawful levy
	1.00%	1.09%
Estimated total district value	\$528,400,961.00	

Previous Year State Assessed \$8,755,987.00
Taxable Value \$519,644,974.00

2019 OPERATING BUDGET

Klickitat County Fire District 3

11/1/2018

BARS	Category	2019			sub totals	sub totals	notes
		2016	2017	2018			
admin	Salaries & Wages + employee paid benefits	116,800.00	136,665.00	139,398.30			full time Training Cpt. Plus 10% buffer
admin	Benefits (excluding employee paid Salaries & Benefits)	32,060.00	41,600.00	42,432.00			wildland will come out of here and be refunded
admin	Volunteer Stipend	12,650.00	20,000.00	18,000.00	181,830.30	211,650.00	3,600 retainer for 3 captains
admin	Volunteer Dis/Pension/LF Accidental D & D ins	7,950.00	5,100.00	5,100.00		6,000.00	
	Volunteer Stipend & Benefits			3,807.00	26,907.00	27,807.00	239,457.00 all personnel
	plaques/dinner						
admin	Volunteer Recognition	2,900.00	2,500.00	2,700.00	2,700.00	2,700.00	
admin	Office Expense/Supplies	4,460.00	6,000.00	6,000.00	6,000.00	6,000.00	replace computer, back up service
admin	Professional Services	13,010.00	6,652.00	5,000.00		5,000.00	legal and consultant fees
	web site maint			600.00		600.00	web site only
	IT services			2,000.00		2,000.00	IT services/ email set up, security, back up
	MRSC			250.00		250.00	
	payroll			1,500.00		1,500.00	
	nov election cost			1,500.00		1,500.00	
	Professional Services				8,000.00	11,850.00	
admin	Insurance	15,200.00	15,700.00	16,500.00	16,500.00	17,800.00	2 new vehicles will increase prem
							3.5% increase
admin	Advertising	1,300.00	500.00	1,300.00	1,300.00	1,400.00	project bids
	911 station phones					1,500.00	
	misc					1,000.00	
	Ops Cell phone					1,300.00	
ops	Communications	8,985.00	4,500.00	4,500.00	4,500.00	8,300.00	station radios
ops	Vehicle Parts/Repairs	16,900.00	14,000.00	10,000.00		10,000.00	tires
	service fleet			4,100.00		5,000.00	
	Vehicle Parts/Repairs				14,100.00	15,000.00	
ops	Rescue - Apparatus Supplies	39,840.00	7,500.00	2,500.00		2,000.00	
	hose test			3,500.00		3,600.00	
	pump test			1,500.00		2,000.00	
	scba flow test					2,300.00	
	Rescue - Apparatus Supplies				7,500.00	9,900.00	

BARS	Category	2016	2017	2018	sub totals	sub totals	sub totals	notes
ops	Fuel	5,805.00	8,000.00	8,000.00	8,000.00	9,000.00	9,000.00	
ops	Station Repairs - Supplies	20,000.00	20,000.00	10,000.00	10,000.00	10,000.00	10,000.00	Stn. 32 ped.? garage door openers. Lighting, drop cords
	PUD stn 31					4,500.00		
	PUD stn 32					2,500.00		
	PUD stn 33					1,000.00		
	Water					550.00		
	Century Link					4,500.00		
	misc/buffer					3,950.00		
ops	Utilities Services	11,700.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	
ops	Travel & Meals	3,650.00	3,490.00	3,000.00	3,000.00	4,000.00	4,000.00	mlage, hotels, meals
	EMS					4,000.00		
	Fire					4,000.00		
	Admin					1,500.00		WFCA conf
ops	Training			9,000.00	9,000.00	9,500.00	9,500.00	ALL training, admin, fire and EMS
	Turnouts x 3					7,500.00		
	wildland					3,000.00		
	misc					6,500.00		
	fire training props					4,000.00		
ops	Fire Supplies & serv	22,000.00	13,500.00	15,000.00	15,000.00	21,000.00	21,000.00	Fire related supplies - PPE,
	EMS licences							
	EMS Supplies							replace cot, lifeback
	physio control service							
	budget to replace monitor							
ops	EMS Supplies & serv	12,550.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	physio control services, and EMS supplies
	Paid staff							
	Volunteers class B & A							
ops	Uniform apparel			2,000.00	2,000.00	4,000.00	4,000.00	new employee and refresh current staff and volunteers
	preplanning supplies							
	signs							
	schools							
ops	Prevention	875.00	1,000.00	1,500.00	1,500.00	1,500.00	1,500.00	
admin	Long Term Loans (ends June)	55,225.00	52,776.67	51,223.00	51,223.00	51,813.00	51,813.00	exact amount
admin	Taxes (for previous year)	2,000.00	3,000.00	2,000.00	2,000.00	2,000.00	2,000.00	sales tax owed from purchases and sales



BARS	Category	2016	2017	2018	sub totals	sub totals	sub totals	notes
	WA Fire Chiefs Assoc.					550.00		
	NFPA member					-		
	WFOA member					1,500.00		
	training officer membership							
admin	Dues & Fees	4,000.00	2,500.00	2,500.00	2,500.00		2,050.00	WA Fire Commissioners, WA Fire Chiefs, NFPA
admin	Municipal Pool Reserve		15,000.00	21,855.95	21,855.95	22,724.84	22,724.84	5% of expected max tax rev 454,497.53
	Capital Pool							
	Total	413,892.00	410,517.67	425,952.25	421,916.25	493,494.84	476,494.84	
	av property tax estimated in October 2018		420,647.42	437,118.85	434,575.26	454,497.53		
	FD training					22,000.00	476,497.53	
							2.69	remaining

annexation value 2mill

Attendance Sign-in Sheet.

KCFD3 Commissioner's Meeting
Date: 11-5-2018

Regular

Special

Budget Hearing

Print Name	Signature	Contact Information
Wesley Long	Wesley Long	
Robert Courie	Robert Courie	same
Tom Montag	Tom Montag	
Charles Virts	Charles Virts	no change
Rozalind Plumb	Rozalind Plumb	