

Klickitat County Fire District 3

200 Husum Street Husum, WA 98623

Commissioner's Regular Meeting

March 14, 2024, at 15:00 (3 pm)

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to order: 15:00

Attendance

Commissioner Montag (Chair), Commissioner Connor (Vice Chair), Commissioner Virts – (Quorum)

Staff/Volunteers: Wes Long (Fire Chief), Eric Bosler (Fire Prevention), Rozalind Plumb (District Secretary), Jennifer McLean (Admin. Assistant).

Approval of agenda

Motion to approve the agenda for regular board meeting March 14, 2024. Made by Commissioner Connor, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.

Minutes of the last meeting:

- February 8, 2024, Regular Board Meeting

Motion to approve the minutes of the February 8, 2024, Regular Meeting. Made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

Secretary / Finance Report See attached.

- Approval of the general fund scripts:

“Move to approve the general expenses as follows: February 14, 2024, \$2,246.82, February 21, 2024, \$10,164.45, February 27, 2024, \$3,329.49, March 6, 2024, \$8,046.17.” Made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.

- Approval of capital fund scripts: none noted.
- Office projects include the move from Emergency reporting to eso for report writing.
- RFA meetings and subcommittee meetings are starting.
- State Audit is due May 29.

Chief's / Training Report See attached.

Survey and ratings – still waiting for finalized report. KCFD3 should remain the same.

RFA subcommittee meetings- Chief is on the Operations Subcommittee.

On Going Business

1. **Personnel:** none
2. **Policies:** Discussion, the RFA will trigger policy reviews. If the RFA decides to use Lexipol as the platform for its policies, it will be a new contract.
3. **BOND**
 - CAPITAL PROJECTS
 - **Station 31**

- a) **ADA Walkway** – Quote received \$39,000. Discussion on the Public works cost limits. The board declined the quote. They believe it can be done for less than \$30,000.

“Motion to reject the quote of \$39,000.” Made by Commissioner Montag, seconded by Commissioner Virts. (3 yay 0 nay) motion passed.

“Motion to retry for under \$30,000.” Made by Commissioner Connor, seconded by Commissioner Virts. (3 yay 0 nay) motion passed.

- b) **Fence** – Quote received \$40,312.50 (including tax and prevailing wage) for station 31 and station 32. Discussion on security of the site if staffing moves to White Salmon for the RFA. The fencing will be 6ft high with slats and access gates. Remaining Bond/Capital funds are \$31,477.74, discussion on where additional funding will come from.

“Motion to accept the quote for the fence in the amount of \$40,312.50 including tax from unlimited fencing Company Ridgefield Oregon.” Made by Commissioner Virts, seconded by Commissioner Connor, (3 yay 0 nay) motion passed.

The board agreed that legal counsel will notify the neighbors on the East side of the property.

“Motion to authorize staff to use the reserve funds to address the shortfall regarding the ADA Project and the fencing project.” made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

- c) **Ground maintenance.** - Discussion on ground maintenance and low maintenance solutions – there will be continued maintenance even if the area is gravel and rock. Proposal to abate the weeds this year and table the long-term landscaping decision to another year.
- d) **Emergency power** – Discussion on the backup power. The Kitchen and the gymnasium are not on the backup power. There is no heat and the gas stoves do not work without electricity. This means the building is not usable as a shelter in an emergency. Chief Long stated that the generator has the capacity but required an additional electrical panel. During the remodel the decision was made not to put in a new panel. The board requested Chief Long research cost estimates to add the new panel.

- **Station 32**

- a) Fence

- b) Ground maintenance. Chief Long has asked for help from the community in maintaining the grounds at 32 and 33.

- **Station 33**

- a) Ground maintenance. Need rock on the front apron.

4. Engine Replacement:

Final inspection should be in May, delivery should be in June.

Addition equipment purchases to outfit the new engine. Hose (\$10,000), Positive Pressure Fan and other items, estimate \$17,200 plus tax.

The Board approved the chief to purchase the items.

5. West Klickitat Regional Fire Authority

- **Stipend for planning meetings.** Questions remain if the board are to be paid their stipend for attending the planning committee meetings. Also, in December Bob Merritt presented the board with a proposed resolution to pay all the planning committee members, and the task force for working on the planning committee. Discussion and decision to table until next meeting.
- **Designate funds to support the hiring of professional services—if necessary.** Discussion on making funds available to help the RFA planning Committee hire professional services and IT among other costs. Potential costs are speculative at this point. Discussion on using funds from the reserve.

“Motion to authorize staff to use reserve funds to cover professional services that may be necessary in the development and implementation of the RFA subject to approval by the [KCFD3] board.” Made by Commissioner Virts seconded by Commissioner Connor (3 yay, 0 nay) motion passed.

- **New Business:** None.
- **Public Discussion:** None.
- **Good of the order:** Appreciation for the Appreciation dinner.
- **Next meeting:**
 - a) Regular meeting: Thursday April 11th 3:00 pm
 - b) WKRFA Planning Committee will be April 18, at 18:30 in White Salmon.

“Motion to adjourn.” Made by Commissioner Connor, seconded by Commissioner Virts. (2 yay, 0 nay) motion passed.

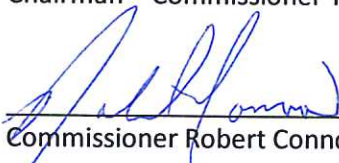
- **Adjourned: 16:14 (4:14 pm)**


APPROVED BY:

Attest:

Chairman – Commissioner Thomas Montag (date)


District Secretary Rozalind Plumb

 4/11/24
Commissioner Robert Connor (date)

 11 Apr 2024
Commissioner Charles Virts (date)