

Klickitat County Fire District 3

200 Husum Street Husum, WA 98623

Commissioner's Regular Meeting

April 11, 2024, at 15:00 (3 pm)

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to order: 15:00

Attendance

Commissioner Connor (Vice Chair), Commissioner Virts – (Quorum) Staff/Volunteers: Eric Bosler (Fire Prevention), Rozalind Plumb (District Secretary), Jennifer McLean (Admin. Assistant).

Absent: Commissioner Montag (Chair), Wes Long (Fire Chief),

Approval of agenda

Addition of 2 items under New Business – Rural 7 and DNR.

“Move to approve the agenda as modified.” Made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.

Minutes of the last meeting:

- March 14, 2024, Regular Board Meeting

Move to approve the minutes [of the March 14, 2024, Regular Meeting]. Made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.

Secretary / Finance Report See attached.

- Approval of the general fund scripts: **3/14/24 \$3,454.96, 3/20/24 \$2,718.49, 3/28/24 \$4,750.48, 4/04/24 \$3,178.60.**

“Move to approve the general expense fund items that Commissioner Connor just read.” Made by Commissioner Virts, seconded by Commissioner Connor. (2 yay, 0 nay) motion passed.

- Vehicle parts and repairs are over budget as some tires needed to be replaced.
- Overall budget is at 27%.

Discussion on the revenue increase in March. The increase is due to tax payments. The majority of taxes are received in April.

Chief's / Training Report See attached.

On Going Business

1. **Personnel:** none
2. **Policies:** the RFA will trigger policy reviews.
3. **BOND**
 - CAPITAL PROJECTS
 - **Station 31**
 - a) **ADA Walkway** – Waiting for another quote.
 - b) **Fence** – Last meeting the Board approved a fencing bid for \$40,312.50 (including tax and prevailing wage) for station 31 and station 32. Following up on the east property line encroachment. In 2020 it was discovered the neighboring driveway encroaches on KCFD3

property and is in the fence line. Legal counsel has been contacted to notify the neighbors of the intent to erect a fence. In the 2020 correspondence with the neighbors the board had offered financial assistance to help relocate their driveway. The offer was turned down. Discussion on whether the board should offer financial assistance again now. The consensus from the board was not to offer funding again.

Discussion on re surveying the line and placing markers to define the boundary for the contractor. Consensus was to resurvey the east line.

“Move to have the survey pins redocumented as far as accuracy and unless there is a problem with that then we will not resurvey the property.” Made by Commissioner Virts, seconded by Commissioner Connor, (3 yay 0 nay) motion passed.

- c) **Emergency power** – Chief Long has reached out to the electrical contractor to review the situation.

4. **Engine Replacement:**

See chief’s report.

5. **West Klickitat Regional Fire Authority**

- **Stipend for planning meetings.** Questions remain if the board are to be paid their stipend (\$161/meeting) for attending the planning committee meetings. Discussion on the stipends provided to the City Council members, they receive a monthly stipend based on years of service, regardless of meetings attended. Commissioners Virts and Connor agreed that they represent KCFD3 at the RFA planning committee meetings and are eligible for the Commissioner Stipend. They did not believe attendance on subcommittees of the RFA should be compensated. Discussion on the draft resolution that KCFD3 *could* implement to pay the Planning Committee members and ‘Task force’. The resolution would authorize spending district funds. Initial discussion was that the resolution is no longer applicable as the advisory groups/subcommittees are made up of volunteers, task force and staff. It is unclear who would be eligible. Discussion continued to highlight the work of the volunteers on the subcommittees. **Commissioner Virts asked for the resolution to be redrafted to specifically identify that district funding could be used to compensate district members for their work on the RFA Subcommittees.**

- **Designate funds to support the hiring of professional services—if necessary.** Last meeting the board authorized spending for professional services to help set up the RFA. Additional costs are popping up (e.g. Business license). Roz stated she has triggered legal costs by asking Legal counsel for advice. A spending limit was not addressed.

Discussion on future funding of the district once the RAF is established KCFD3 will still exist. KCFD3 Board will have to certify the levy each year for the bond. Also, back taxes will still be paid to the KCFD3 accounts. The KCFD3 commissioners will need to meet every quarter to authorize transfer of any funds to the RFA. This raised questions on how the district will pay the KCFD3 Commissioner stipend and election costs for commissioners in the future. These are all questions the Subcommittees are grappling with. KCFD3 could establish an agreement with the RFA to cover administrative costs of KCFD3.

○ **New Business:**

1. Petition to Annex – Two petitions with 3 parcels are presented to the board for annexation:

- a. 04114500000900
- b. 04111500000501
- c. 04111500000500

Public hearing will be scheduled for May 9 at 3pm.

- 2. Rural 7 – Rural 7 has a flatbed truck for sale for \$600, that Chief Long believed would work as a snowplow for the stations. Commissioner would like clarification for the need.
- 3. DNR – Chief is not available to add comment here.
- 4. Burn ban – Commissioner Connor noted that the County Sheriffs Office has new policy on response the fires.

○ **Public Discussion:**

Eric Bosler commented on the subcommittees of the RFA, and all the work being done.

○ **Good of the order:** None

○ **Next meeting:**

- a) Regular meeting: Thursday May 9th 3:00 pm
- b) WKRFA Planning Committee will be April 18, at 18:30 in White Salmon.

“Motion to adjourn.” Made by Commissioner Connor, seconded by Commissioner Virts. (2 yay, 0 nay) motion passed.


○ **Adjourned: 16:03 (4:03 pm)**

APPROVED BY:

Attest:

 Absent
Chairman – Commissioner Thomas Montag (date)


District Secretary Rozalind Plumb


Commissioner Robert Connor 5/9/24
(date)


Commissioner Charles Virts 14 May 2024
(date)