

**Klickitat County Fire District 3
200 Husum Street Husum, WA 98623
Commissioner's Regular Meeting
September 14, 2023, at 15:00 (3 pm)**

This meeting was available using remote online video and telephone technology. The district posted notice of how to access the meeting (Website).

Call to order: 15:01

Attendance

Commissioner Montag (Chair), Commissioner Connor (Vice Chair), Commissioner Virts – (Quorum),
Staff/Volunteers: Rozalind Plumb (District Secretary), Eric Bosler (Fire Prevention/BVFF)
Via Zoom: Lloyd and Debbie Olson (Citizens Task Force)

Approval of agenda

"Motion to approve the agenda for September 14, 2023." -made by Commissioner Virts, seconded by Commissioner Connor. (3 yay, 0 nay) motion passed.

Minutes of the last meeting:

- August 10th– Regular Business Meeting (3pm)
"I make a motion to approve the regular board minutes [10th August 2023] as presented" made by Commissioner Connor, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.

Secretary / Finance Report See attached.

Approval of the scripts:

"Move to approve the general expense fund scripts presented for payment dated 17th August 2023 \$5,564.17, 16th August \$326.03, 22nd August, \$1,836.27, 28th August, \$588.51, 6th August \$3,381.33 and 7th August \$3,644.44." made by Commissioner Virts, seconded by Commissioner Connor (3 yay, 0 nay) motion passed.

No Capital Expenditures.

Discussion on errors in the deposits for general fund which have been corrected by the Treasurer's office. Additional discussion on the line items that are over budget. The overall budget is still well within the budget at 65%.

The 2022 Annual report – it being finalized. Virts noted that the Annual report is from the chief to the commissioners and to the community.

Chief's / Training Report See attached.

Eric Bosler noted that the prevention team are finalizing the dates for attending the schools.

On Going Business

1. Personnel:

- a. Staff reviews are complete.
- b. 2024 Contracts will be due in December.

2. **Policies:** none

3. **BOND**

• CAPITAL PROJECTS

• **Executive Summary** – Bob Merritt will be providing a summary of the Major Building projects.

• **Station 31**

- a) ADA Walkway- will be resubmitted.
- b) Kitchen – Ovens to be installed – waiting for propane conversion kits.
- c) Fence- on hold

• **Station 32**

- a) Oven- needs to be installed.
- b) Fence- on hold

4. **Engine Replacement-** Chassis has not been delivered yet.

5. **West Klickitat Regional Fire Authority**

Ballots are due in mid-October. The Consultant Bob Merritt is working with legal counsel on the fact sheets that can be distributed by the district and the city. There will be public information meetings held in White Salmon, Husum, and Snowden.

6. **5 County Mutual Aid Agreement**

Review of the 5-county regional mutual Aid agreement. The Commissioners approved maintaining the agreement. The Chief will sign it.

○ **New Business:** None

○ **Public Discussion:** None

○ **Good of the order.** None

○ **Next meeting:**

- 1. 2024 Budget Workshop Thursday October 12th 1:00 pm
- 2. Regular meeting: Thursday October 12th 3:00 pm.
- 3. Budget Hearing: Thursday November 9th 2:00 pm

“Motion to adjourn” -made by Commissioner Connor, seconded by Commissioner Virts. (3 yay, 0 nay) motion passed.

○ **Adjourned: 15:21** (3:21 pm)

APPROVED BY:

Attest:



 Chairman – Commissioner Thomas Montag (date)



 District Secretary Rozalind Plumb


 _____ 11/9/23
 Commissioner Robert Connor (date)


 _____ 9 Nov 2023
 Commissioner Charles Virts (date)